

Chuo University Faculty of Global Management Full-Time Faculty  
Recruitment Information  
Human Resource Management / Organizational Behavior

1. Type of recruitment: open recruitment
2. Position and number of openings: Associate Professor or Assistant Professor (full-time, tenured); 1 (one)
3. Field of specialization: business administration
4. Planned courses to be taught: Human Resource Management, Organizational Behavior, Introductory Seminar, and Advanced Seminars (all in English)  
Please note that the assigned courses are subject to change annually depending on faculty needs and workload.
5. Start date of employment: April 1, 2027
6. Compensation and working conditions
  - Place of work: Tama Campus, in principle
  - Salary: Details of salary will be determined in accordance with the faculty compensation policy of Chuo University and in consideration of the successful candidate's experience and qualifications, etc.
  - Holidays: Sundays, national holidays, and the anniversary of the University's founding (July 8), except for days designated in advance by the University for classes.
  - Leave: Year-end and New Year holidays, summer vacation period, etc.
  - Social insurance: Health insurance, employees' pension insurance, employment insurance, and industrial injury insurance.
  - Retirement age: 70 (Retirement occurs on March 31 of the fiscal year in which the faculty member reaches the age of 70.)
7. Qualification requirements
  - (1) Have obtained a doctoral degree, or have obtained a master's degree (including those expected to obtain a doctoral degree or who have completed doctoral coursework without a degree) with a record of excellent research or professional achievements.
  - (2) Have a track record of academic research in the specialized field.
  - (3) Have teaching experience at the university level in their field of specialization.

- (4) Be able to teach courses and supervise students in English
- (5) Have sufficient Japanese proficiency to perform various administrative duties (Japanese-Language Proficiency Test [JLPT] N1 or higher level) (Many meetings related to faculty and university operations, such as faculty meetings, are conducted in Japanese.)
- (6) Be willing to actively participate in various administrative duties in addition to research and teaching activities

8. Application deadline: Friday, June 12, 2026

9. Selection procedure

- First Stage: Document screening  
Applicants will be notified of the results by email by the end of August (tentative).
- Second Stage: Interview  
Shortlisted candidates will be invited to an interview at Tama Campus, which includes a teaching demonstration. Applicants will be notified of the results by email.

10. Documents to be submitted (either in Japanese or English)

Submitted documents will be used solely for the purpose of this selection process and will not be used for any other purposes.

Please note that submitted documents will not be returned in principle. However, books submitted as major research publications will be returned upon request. Applicants wishing to have them returned should indicate this when submitting their application.

(1) Curriculum vitae: one copy

- Submit your curriculum vitae using either the university-prescribed form (Chuo University Faculty Curriculum Vitae; available in Japanese only) or a curriculum vitae prepared by yourself (free format), in PDF format.

The university-prescribed curriculum vitae form can be downloaded from the following link.

<https://www.chuo-u.ac.jp/aboutus/recruit/news/2026/03/84827/>

The curriculum vitae form is made of an Excel file containing nine sheets (Nos. 1–9). If there are any sheets that do not apply to you, enter “Not applicable” on the sheet. After completing the form, convert the entire Excel file as a single PDF file before submission.

- If submitting your own curriculum vitae instead of the university-prescribed form, please include the following information and submit it in PDF format: contact information such as postal address, e-mail address, and phone number; academic background; employment history; research publications; awards and honors; grants and scholarships; conference presentations; research experience; teaching experience; other activities; language and skills; and references (name, affiliation, and e-mail

address). Items that do not apply may be omitted.

- Please note that the successful candidate will be required to submit Sheet No. 1 of the university-prescribed curriculum vitae form with the gender and nationality fields completed.

(2) Major research publications (at least 2 [two] up to 5 [five])

- Books may be submitted by post.
- For journal articles, submit an offprint or a copy in PDF format.
- Attach a summary of approximately 250 words (in PDF format) for each book or article submitted.

(3) Diploma or certificate of degree conferral for the highest degree obtained: one copy (PDF)

- A scanned copy of the diploma is acceptable. If the degree has not yet been awarded by the application deadline, please submit a document indicating the expected date of conferral.

(4) Statement of aspirations for teaching, research, and service to the faculty (free format, PDF)

(5) Optional documents (PDF)

- Contact information for up to three references (name, affiliation, e-mail address, phone number)

11. Submission of application materials

Application materials should, in principle, be submitted by email as attachments.

If submitting books by post as part of your major publications, please indicate this in the email sent with your other application materials.

(1) E-mail address: gm-saiyou-grp@g.chuo-u.ac.jp

- Please use the following subject line: “Human Resource Management Faculty Application Documents.”

(2) Postal address:

Human Resource Management Faculty Recruitment  
Office of the Faculty of Global Management, Chuo University  
742-1 Higashinakano, Hachioji-shi, Tokyo 192-0393, Japan  
Phone number: +81-42-674-4411

- Please write “Faculty Application Documents (Books) Enclosed” on the front of the envelop.

Note: For inquiries, please contact us by e-mail at: gm-saiyou-grp@g.chuo-u.ac.jp

Please use the following subject line: “Inquiry about Human Resource Management Faculty Recruitment.”